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| Team Meeting | 4/8/203:30pmZoom Meeting |

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| Meeting called by: | Gigi | Type of meeting: | Project Presentation and Sprint |
| Facilitator: | Zoom | Note taker: | Daniel |
| Timekeeper: | Daniel |  |  |

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| Attendees: | Gigi, Gage, Brandon, Daniel |
| Please read: | n/a |
| Please bring: | n/a |

# Minutes

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| Agenda item: | Task Assignment | Presenter: | n/a |

#### Discussion:

Assign tasks to individual members. Plan for project completion and finalizing documentation and artifacts.

#### Conclusions:

Final tasks assigned to action items. Homework assignment work assigned to team member. Produce movie demoing the project and printing output like sending to ROVer. Aspects to be produced in movie include: What is happening (in terminal); When it is going to the ROVer.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * Produce 2 video clips of Route Planner and Navigator | Gigi | May ‘20 |
| * Produce Movie for presentation using video clips | Gage and Brandon | May ‘20 |
| * Generate Project Design Artifacts and Sprint Retrospective | Daniel | April 17th |